

## Minutes from Oconee County Library Board Meeting

The quarterly meeting of the Oconee County Library Board was held January 9, with the following persons attending: Rosemary Stancil, Kathryn Ames, Mary Ann Driver, Ron Young, Peter Wyllie, Eva Arp, Corine Stiving, JoeAnn Mitchell, W. White, and Billie Brown.

Prior to the meeting, a short reception was held to welcome Peter Wyllie to the Board, and to say "Thank you" to Mr. Sam Preston for his generous donation to the library. Also, a book was donated to the library from the board in honor of Wayne Turnbull's years of service on the Board.

Rosemary called the meeting to order and the minutes were approved as mailed.

Treasurer's Report: General account - \$249.27  
Building Fund - \$8932.47  
CD - \$1000.00  
Total Funds available - \$10,181.74

Spotlight: Janet Murphy, a library assistant at the Oconee Library was introduced.

Regional Report: Kathryn urged Board Members to attend the legislative luncheon to be held in Atlanta on Jan. 24. If members cannot attend, they are urged to write representatives for help with materials and technology. As of Jan. 1, voter registration is mandated in Public Libraries. Kathryn feels that this may change in the near future. She also asked for input in budget recommendations.

Branch Extension - Mary Ann shared the circulation report. "Thank You" to Mary Ann for getting a grant to refurbish the old Bookmobile to be used as a Kid Mobile. It will be used in surrounding counties.

Watkinsville Branch - Employees have been very busy because of involvement with programs for all ages, workshops, and training. Two new part-time employees have been hired. Janet Murphy has initiated book discussion groups to begin this month. \$450 in gifts has been given to the library toward ordering new books.

Bogart Branch - Ron reported that the Christmas program was a success. Martha Harris is back at work after a leave of absence due to a broken leg. There is \$5,000.00 in the Friends account, to be used in the new building.

Grounds - Ron will check on the roof leakage.

With no further business to be discussed, the meeting was adjourned.

Respectfully submitted,  
Lila Wyatt

A called meeting of the Oconee County Library Board was held on April 3, 1995.

This called meeting was to update the board on the Library Friends Group. The Czech Choir is to perform in Watkinsville at the Civic Center to kick off the Library Friends Group. Co-sponsor is to be Oconee County Arts Council. OCHS Fine Arts Dept. will pair students with Czech students and chaperones in Czech group. The performance will be held at the Oconee Co. Civic Center on Monday June 26, 1995. The Board agreed to be a sponsor.

Next on the agenda was discussion on the Community Meeting Room. The board decided to keep the present policy unchanged; that the room will not be used for commercial purposes.

Rosemary Stancil resigned as chairman of the Library Board. Ellen Purvis was nominated and approved to take the chairmanship.

The Bogart Branch Manager, Martha Harris, is resigning as of May 1. The Board agreed to allow board members' spouses to apply for the position. The Board did expect any board member to abstain from voting on any issue dealing with the Bogart branch manager in the event the spouse is selected for the position.

There was a lengthy discussion regarding Watkinsville complaints over a period of time. The Board wishes to hear complaints in executive session on a quarterly basis.

With no further business to be discussed, the meeting was adjourned.

Respectfully submitted,

Lila Wyatt, Secretary

*Lila Wyatt*

The quarterly meeting of the Oconee County Library Board was held on April 17, 1995 at 4:30 p.m. at the Oconee County library. The following people were present: E. Purvis, W. White, R. Young, C. Stiving, C. Owens, L. Wyatt, P. Wyllie, W. Ferris, A. Arp, M. A. Driver, K. Ames, J.A. Mitchell, and R. Stancil.

Ellen Purvis called the meeting to order and the minutes were read and approved.

Treasurer's Report: General Account \$205.22, Building Fund \$9,033.44, C.D. \$1,000.00. Total funds available are \$10,238.66.

Regional Report: Kathryn reported that the Kids Mobile is underway where the old bookmobile is being fixed up to make a Kid Mobile. There have been no big changes legislatively this year and we are on budget with our financial report.

Branch Report: Mary Ann Reported that Circulation is up and looking good at both the Oconee Branch and the Bogart Branch and also in the Book Mobile. A new policy on Petty Cash was discussed. There is a need to set a \$10 limit for emergency purposes by the staff. From \$10 to \$25 Billie Brown will need to okay the amounts. Any more than \$25 will need to be approved by Mary Ann Driver. Mr. Ferris made the motion to accept this proposal and JoAnn seconded the motion. The motion was carried.

Watkinsville Branch: Mrs. Brown was happy to report that the library is very busy with story times, head start programs, programs at both preschools and in the school system. The auditorium is being used for paintings and displays and book discussion groups. The book discussion groups that were started by Janet Murphy are going so well and have grown so large they have had to split. There are now day and evening meetings with 72 and 36 people in each group.

Bogart Branch: Saturday May 5th is set aside for the sidewalk sale. The Board was asked to donate any items. Circulation is up. The Friends have purchased a bench for outside. A new front door is needed (storm door). It was noted that three applicants will be interviewed for Manager of the Bogart Branch.

Building Committee: A group will meet Friday for the Bogart Branch. On the evening of May 4th, there will be a meeting with the commissioners regarding Splost. This will be Thurs. night at 7:00 at the court house. All board members were asked to attend. The preliminary plan is set for Watkinsville and we are waiting until the fall to finalize plans.

Budget: Wilson has presented the plan to the County but as of yet no word has been heard back. Our Board discussed approaching

the School Board to request an increase due to all the school programs that are being done.

New business: Rosemary informed the board on all the new work that was being done to start a new Friends of the Library group. The Czech Children's Choir will be coming to Ocone County on June 26 and June 27. 50 people will be coming and placed in homes and the concert will be held at the Civic Center. The Friends will help with this project. Rosemary will do a bookcase in May to promote the Friends group. The Friends will be a separate group from the Board and will be there to be a help to the library. Mr. Ferris made the motion to start the group and JoAnn seconded the motion. Rosemary will overlook starting up the group.

With no further business the meeting was adjourned.

Respectfully submitted,

Lila Wyatt, Secretary

The quarterly meeting of the Oconee County Library Board was held on July 17, 1995 at 4:45 p.m. at the Oconee County library. The following people were present: Ellen Purvis, Chuck Cunningham, William Ferris, Corine Stiving, Peter Wyllie, Wilson White, Mary Ann Driver, Lila Wyatt, Rosemary Stancil, Ron Young, Billie Brown, Ava Arp, and Carolyn Owens. Ellen Purvis called the meeting to order and the minutes were read and approved.

Treasurers Report: General Account \$216.44, Building Fund \$9131.94, C.D. \$1000.00. Total funds available are \$10,348.38.

Regional Director's Report: Circulation is doing very well in both branches and also with the book mobile. The circulation at the Bogart branch is the highest it's been in seven years. The Oconee Branch library came in on budget and the 1996 Budget FY 1996 is set at \$137,787. With the copy machine being replaced and with all the fines that have been collected there was a carry over of \$5,961.31. This will be saved for emergencies for when the construction starts. Mr. Houser was notified that his offer to donate "Creation" magazine was declined. It went through the proper channels and the selection committee did quite a bit of research on it and could not come up with any reviews and so they declined the offer.

Branch Report: Bogart has new hours starting the 16th of July. The new hours are now up to 30 hours a week (as compared with 12 hours three years ago). The new hours are Monday thru Thursday from 2 pm - 8 pm. On Wednesday 9 am- 12pm and 2 pm - 8 pm. On Sunday the hours are from 2 pm - 5 pm. The new Branch Manager is Mary Lou Lester.

Watkinsville Branch: There are three separate reading clubs this summer with 150 -200 children signed up to read. There is a group for the children (ages 3 - 10 yrs) a group for the young adults (ages 11 - 16) and an adult reading club. Mrs. Brown was real pleased with the circulation figures for the year end.

Budget: Ellen and Wilson meet with the school superintendent Debra Harden with the request that the school system contribute more to the library budget. At this time it is unofficial but Debra said that it looked good for the BOE to raise their revenue. Suggestions were made as to how the library could better serve and enhance the school system.

Building and Grounds: There have been leaks in the roof with all the heavy rains lately but they have been repaired. Also branches and tree limbs have been trimmed to keep them off the roof. Ellen is going to look into the common driveway and paving of the parking lots of the new post office that is to be built adjacent to the library to prevent any future problem with drainage and rain run off.

Public Awareness: There are now 60 members in our new Friends group. Hopefully by our Sept. drive our goal will be to have 200 members. The concert with the Czech choir went extremely well. There were about 300 people in attendance. It was a successful first project for the Friends group. Rosemary thanked the Board members who helped with refreshments. September 18th is the next Friends meeting. Their Board will be elected at that time. Phil Williams will be the speaker. In order to start up this group \$1000.00 of fine money was earmarked for Friends expenses. This group is planning a quarterly newsletter. This will be a good vehicle for informing the public.

Old Business: Corine, JoAnn, Ellen, and Peter went to the Oglethorpe Library Opening Dedication.

New Business: Peter Wyllie, Rosemary Stancil and Ellen Purvis are the new representatives to the Regional Board. The Watkinsville Branch is well set up for the new construction to begin. There needs to be established a building committee by the middle of Sept. Chuck, Corine, and Peter volunteered for this. A bit more needs to be done for the Bogart Branch and Ron and Mary Ann will get together on this.

Corine made the 1st motion and Chuck seconded the motion for our Watkinsville staff to be allowed to get a substitute so they can travel to other branches in the system to meet and see the other libraries. A time in the fall will be looked into for this. Our library will be closed on Sept. 19th for a staff development day at the Regional Library approved by the Regional Board.

Wendall Dawson has requested the Library Board to keep the County Commissioners more informed on what all the Library Board is doing. The secretary was asked to send the minutes and all the handouts to the County Commissioners and also it was thought a good idea to send one to all the sources of revenue.

With no further business the meeting was adjourned.

Respectfully submitted,

*Lila Wyatt*  
Lila Wyatt Secretary



The quarterly meeting of the Oconee County Library Board was held on October 16, 1995 at 4:30 pm at the Oconee County Library. The following people were present: Ellen Purvis, Ava Arp, Corrine Stiving, Carolyn Owens, Peter Wyllie, Wilson White, Lila Wyatt, Billie Brown, and Kathryn Ames. Ellen called the meeting to order and the minutes were read and approved.

Peter Mallory reported on plans for parking impact on Library due to new Post Office building. He discussed the possibility of a common driveway and how the lots will be connected. Peter Wyllie moved to accept the motion and Corrine seconded the motion. Motion carried.

Treasurers Report: General Account \$227.78, Building Fund \$9131.94, C.D. \$1000. Total funds available are \$10,359.72.

Regional Report and Branch Report: Kathryn reviewed circulation report and it is up in all areas. She reviewed a handout about ways the government can help improve libraries (see attached sheet). She especially pointed out # 2, 3, and 6 involving lottery funds and telecommunications, as well as state wide library cards. The Expenditure summary reporting from 07/01/95 thru 09/30/95 was reviewed. See attached sheet. The Staff Development Day went well. There was hands on experience with the new CD Rom Services and the Genesis Program was shown.

Watkinsville Branch: Mrs. Brown said she and her staff enjoyed the Staff Dev. Day. She was very excited about the new "Novel Search" coming to our library. The circulation is up at the library and they just finished a successful summer reading program. There were 1,200 youngsters in the program. They also had a young adult program and an adult program. They are involved again this year in the "Jump Start" program with the 1st, 2nd, and 3rd graders. This is where the children come in and get their own library cards. Mrs. Brown said not only are the children signing up, but their whole families as well. They are continuing their pre school program on Tuesdays and Wednesdays. Janet Murphy has her reading group going again. Mrs. Brown's greatest need is for more books. Patrick Salmon, a boy scout, has asked permission to do a "Red Ribbon" campaign for one week and wants to use the library as his headquarters. He will be putting ribbons out around town and want to hang his poster and put his handouts in the library. Wilson made the motion and Peter seconded it to allow him to do it.

Personnel Committee: We have lost our weekend page person. Will advertise for the position and conduct interviews.

Peter Wyllie has volunteered to take the Building Construction Committee.

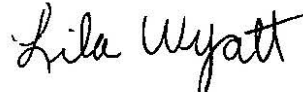
Budget: Wilson read the letter from the School Board stating they approved the \$25,000 budget for the county library. At current status we are up to date with the city budget.

Public Awareness: Ava went to a Friends meeting. Phil Williams was a very good speaker. They are working hard getting their committees started.

New Business: Ron Young has resigned the Library Board. This leaves a void as Treasurer, Bogart Branch, and Building and Grounds. We will need a replacement to fill the one year unexpired term. Also Corrine and Ava will be rotating off come December 1995. The Co. Board of Commissioners need to be notified for replacements. Wilson will serve as nominating committee to replace Ron as Treasurer. On Tuesday December 5th the Rotary Club wants us to do a program at their Breakfast meeting. On Wednesday November 1st at 7:30 at the Commissioners office a planning committee for programs during the Olympics next year will be scheduled. Plans are being made as to what we can offer during the Olympics. We pointed out that the library will probably be in the middle of construction at that time. This may be a good project to draw the Friends into. Ellen opened the floor up for suggestions to replace the three names for positions on the Library Board. Wilson suggested for a Nominating committee to give some suggestions to the Board of Commissioners.

With no further business the meeting was adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lila Wyatt".

Lila Wyatt, Secretary